



1401 S Main St #105 Fairfield, IA 52556 | 319.461.6684 | [www.hightempdance.com](http://www.hightempdance.com) | [hightempdance@gmail.com](mailto:hightempdance@gmail.com)

Tympest Hora | Owner/Director

# 2021-2022

# Student & Parent

# Handbook



# 2021-2022 Overview

1401 S Main St. #105 Fairfield 52556 | 319.461.6884 | [hightempdance@gmail.com](mailto:hightempdance@gmail.com) | [www.hightempdance.com](http://www.hightempdance.com)

Tympest Hora, Owner/Director

## August

25<sup>th</sup> - Open House 4:00-6:00

29<sup>th</sup> - Open House 2:00-5:00

## September

1<sup>st</sup> - Open House 4:00-6:00

13<sup>th</sup> - Dance and Tumbling begins

18<sup>th</sup> - Kiwanis Kids Day Parade - 10:00am

## October

4<sup>th</sup> - FF no school - still have class

11-25<sup>th</sup> - Coloring contest begins!

25-28<sup>th</sup> - "Spooky" Week

## November

1-2<sup>nd</sup> - FF no school - still have class

8-11<sup>th</sup> - Class Observation Week (*pending*)

22-25<sup>th</sup> - Thanksgiving Break

## December

20-30<sup>th</sup> - Winter Break

## January

17<sup>th</sup> - FF no school - still have class

## February

7<sup>th</sup> - FF no school - still have class

6<sup>th</sup> - Competition Winter Showcase

7-10<sup>th</sup> - "I Love Dance" Week!

## March

7-10<sup>th</sup> - Dance Picture Week

21-24<sup>th</sup> - Spring break

## April

1<sup>st</sup> - 2022-2023 Registration Opens!

11-14<sup>th</sup> - Pajama Week

18<sup>th</sup> - FF no school - still have class

## May

1<sup>st</sup> - 2022-2023 Registration Due

2<sup>nd</sup> - FF no school - still have class

13<sup>th</sup> - Dress Rehearsal

14<sup>th</sup> - Dance Recital

21-22<sup>nd</sup> - Competition Try-Outs

### **FOOD ALLERGY NOTICE:**

One of our students has a *severe peanut allergy*. We kindly ask that you do NOT send your students into the studio with anything containing peanuts as a snack. We also ask that you please thoroughly rinse off your child's hands/mouth before entering the studio if they have consumed peanuts before coming to class. We want all our kiddos to feel safe and comfortable. Signs will also be posted around the studio to help remind our dance families.

Thanks for understanding!

### **Financial Obligations:**

Our tuition is based on a YEARLY CHARGE (9-month season). Tuition is due by the 1st of every month. An automatic late fee of \$15.00 will be added on the 15th of each month. Your account will be subject to a \$25.00 return check fee if returned by your bank. Tuition is not prorated on months where there is holidays or breaks. We factor these in when pricing for the year. If for any reason you cannot make it to a class, you may make it up in another class of the same description within 2 weeks of absence. If you choose to stop attending High Temperature Dance Academy in the middle of any scheduled season, we do require at least a 2 week WRITTEN notice either emailed or mailed in. If even one class is attended in the month, you will be responsible for the months tuition. Failure to notify may result in a \$40 drop charge.

### **NO refunds will be given.**

Costume deposits are due in October, with two payment options: full payment in October, or half payment in October and half payment in November. Anyone holding an overdue balance will be ineligible for any discounts. The child of anyone holding overdue balances at the time costumes are sent home, will be unable to take them. Along with this, a child with an outstanding balance at the time of the recital will not be allowed to perform.

\*Please contact our accounting email with questions regarding your bill: [htda.billing@gmail.com](mailto:htda.billing@gmail.com)

### **Behavior:**

Each student is to abide by the studio rules at all times, in addition to the rules of their individual teacher and classroom. This includes keeping hands to yourself, keeping hands and feet off of the walls, mirrors, and barres unless otherwise directed by the teacher, and giving all parties of High Temperature the necessary respect. Any child who is a constant interruption of these rules may be asked to leave the classroom.

### **Code of Conduct:**

All students and parents are expected to conduct themselves in a courteous and respectable manner at all times. Gossiping by a student or a parent about other students, parents, staff members or other studios is not tolerated. Disrespecting a faculty member or another student or being discourteous to a fellow student is grounds for disciplinary action that may result in probation, suspension or being asked to leave the studio permanently. In the event that you are asked not to return to the studio there will be no reimbursement for any classes or any other fees collected by the studio.

### **Attendance:**

At High Temperature we consider good attendance to be very important and something to be celebrated! At dress rehearsal for our spring recital we present awards to our students who have missed 4 or fewer classes during the year. All are welcome and encouraged to receive this award! Attending a portion of your class or classes in a day counts as attendance. For example: if you have

a music program at 6:30 and come to part of your classes but leave early you are not counted absent. The only exception that we make is for extended illness or hospitalization. You are afforded 4 absences, which for a class that meets only once per week is like missing one month. Please email the studio when your child will be absent. Many thanks to all of the parents for helping our students get to class each week!

### **Arriving Late to Class:**

It is sometimes necessary for students to arrive late to class from a sport or activity. This is perfectly acceptable as we know how busy all of our students are. We do ask that they finish eating before entering their class and that they enter the studio quickly and quietly so as not to disturb the rest of the students. They should put on the appropriate shoes and join the class.

### **Attire for Class:**

While we do not have a specific dress code for dance (i.e. colored leotards and tights), we do have an expectation for our student's attire and hair for class. NO T-SHIRTS. For our younger students we prefer any style of leotard and tights. If they are in tumbling and dance the same evening, they will want to wear footless tights and bring socks for dance. Older students are expected to wear leotard and tights for all ballet and technique classes, and a fitting top with shorts/leggings and tights for all other classes. All students should have their hair up and away from their face. It is best to leave necklaces, bracelets and other jewelry at home. All students will also need a dance bag with their name in it to keep all of their shoes and socks together in the studio. Outside shoes/boots should be placed on the shoe racks in the lobby. Jackets/Coats should be hung on a hook. Students will bring their dance bag into the studio with them.

### **Newsletters:**

A newsletter will be emailed to you at the beginning of each month to keep you informed on important information, upcoming events and deadlines. Please be sure we have your current email address and that you are receiving the Newsletters. They will also be posted on our website.

### **Cancelations:**

We follow Fairfield Schools for winter weather cancelations. If Fairfield Schools are canceled or dismissed due to winter weather our classes will be canceled as well. We do not cancel for heat as we have central air. Cancellation announcements will be on the studio website, the studio Facebook page and emailed. There are occasions when the weather may take a turn for the worse in the late afternoon or on a No School day. In the event of that occurring, the cancellation announcement will be on the studio website, the studio Facebook page and emailed.

### **No School Days:**

We still have dance and tumbling when there is no school for in-services, conferences, the Monday after Easter etc. We only follow the school for winter weather related cancellations. The only times that we do not have class are listed in the Calendar of Events at the front of the Handbook and on the website.

### **Cell Phone Rules for Students:**

Students with cell phones are asked to set them to silent and keep them zipped in their dance bag or

purse. Students will not be allowed to text or take calls on their cell phones during class. Parents needing to contact a student during class time should call the studio. If cell phones become a problem during class we will be using a basket to hold them during the hours of class.

### **Text Messages:**

Text message is not the best way for parents to communicate with the studio. If your question requires a simple “Yes or No” answer a text message is fine. If you are asking a question which requires us to be able to look at your account you should email us. Keeping track of text messages which require attention can become overwhelming – email is much easier in that regard. Also, if your child will be absent from class a phone call or email to the studio is much better than a text message or Facebook message.

### **Waiting Between Classes:**

*Students:* Students who have a break between classes are to wait in the lounge area in the back of the studio, not in the office or in other studios. There are tables and chairs for doing homework and activities. There is also a microwave and utensils so they may heat up food brought from home.

*Parents:* We encourage parents to use the drop-off/pick-up method for classes. We do not have room in our facility for large amounts of parents to wait during class. If you must remain at the studio while your child is in class please use the lounge area in our lobby hallway or break room and not the office or studios.

### **Water & Snacks:**

We offer bottled water and a varying selection of snacks in our office. All items are 50 cents each. We also offer a punch card for \$10 with 20 punches. We encourage students to eat a snack after school before coming to class. NO GUM, FOOD, OR DRINKS ALLOWED IN DANCE ROOMS! If you do have them in the waiting room we will ask that you clean up after yourself.

### **Facebook:**

We do have a studio Facebook page and we encourage you to “like” it as we do post pictures and announcements during the year. You are welcome to tag yourself in any photos! We prefer that our Facebook page be used to celebrate the accomplishments of our students and not for questions. Questions should always be directed to the studio phone or the studio email. I do not generally have time to check Facebook at the studio so you will get a quicker response if you call or email. We also require that all of our students that have Facebook accounts be friends with my personal page (Tympest Hora).

### **Winter Competition Showcase:**

We will be having a Recital for our competition pieces including solo, duets, trios and competition groups. This performance will be held at the Sondheim Center or High School on the first weekend in February.

### **Pictures:**

Each year we offer the opportunity for your dancer or tumbler to have his/her photo taken in each of

their recital costumes. Individual and Group photos are taken. These provide a wonderful memento of the dance year and also offer the opportunity to see everyone together in the costumes and to make alterations or changes to them as needed prior to the recital. We are also able to ensure that everyone has all of the correct pieces to each costume. You will receive a picture schedule in the January and February newsletters. Pictures will be taken at High Temperature in March.

Please be sure to arrive at the dance studio 30 minutes before your scheduled time. Be sure that you have gone through all of your costumes and that you have followed the instructions that were emailed to you. Order forms from the photographer will be sent home with your child 1 -2 weeks before pictures. You will need to complete an order form for each costume that you intend to order an individual and/or group photo in. You will need additional orders for photos with siblings, etc. We would like everyone to have their order forms filled out prior to arriving at the dance studio. Everyone should be in the group photo, even if you do not plan to purchase it.

### **Make-Up & Hair for the Recital and Pictures:**

Hair should be in a ponytail or bun. No one should have bangs on their forehead – they should be swept off to the side. We want a uniform appearance onstage and in our photos. The focus of our performance is the dancing and having one or two students with intricate up-dos or other hair styles is distracting to the look of the performance. All performers must wear make-up which should include foundation, powder, eye liner, eye shadow, mascara, blush and lipstick. The strength of the lights washes out most features so, we want to be sure we can see everyone. We may be offering a hair and make-up session in the spring for those that are interested. More information will be provided as the date gets closer.

### **Recital:**

Our Recital will be held at the Fairfield High School Auditorium. Our recital takes place on the third weekend in May. In order to make things go smoothly we will need a group of parents to help out! If you are interested in being a part of our volunteer team (Class Moms, dressing room help, backstage help) please let Tympest know. If you sign up to help at the recital by January 1st you will not be required to pay the Recital Fee! (\$45 per child, \$65 per family).

### **Recital Week:**

It is TBD if we will or will not be having classes the week of the recital. We may be using these days as dress rehearsals in the studio. Please arrive at the High School at 4:45-5:00PM for Dress Rehearsal on Friday. We will have all dancers onstage for our End of the Year Awards! ☺ Rehearsal and show will begin at 5:30-7:30pm.

### **Costumes:**

We measure for and order the costumes for our spring recital in September. We plan to distribute costumes as soon as they arrive (usually mid-January). Your dancer or tumbler will bring home a large shopping bag with their costumes in it. Instructions for costumes will be emailed. Please try on costumes ***immediately***. It is a lot easier to deal with sizing issues or missing accessories right away. Please reference the instruction sheets as these should answer a lot of questions. Costumes range anywhere from \$45-\$80.

### **Shoes:**

All students must order their shoes thru the studio. This is to provide consistency in style, color and fit. Most orders arrive within a few days. We do have a used shoe program but we receive a limited number of quality pairs for resale each year. If you are waiting for used shoes and do not receive any within the first two weeks of class you will need to purchase new ones. Tumbling class will not wear shoes, they will be barefoot.

- Creative Dance: barefoot/optional ballet shoes
- All Ballet Classes: pink ballet shoes
- All Pointe Classes: pink pointe shoes
- All Lyrical/Contemporary Classes: Foot Undies/Contemporary shoes
- All Hip Hop Classes: Sequin hi-top sneakers
- All Jazz Classes: tan jazz shoes (some older classes may wear Foot Undies for the recital)
- All Tap Classes: tan baby doll tap shoes (Int. and Adv. Classes wear slip on black jazz-taps)

### **Tights:**

Recital tights will be ordered for all students in January. If you still have tights from last years recital and have not been wearing them to class you may bring them to the office to have them approved for re-use. You must bring them in by December 17th or you will receive new tights. Tights are available in the office at any time for \$6.50 per pair. All recital tights must be purchased through the studio to provide consistency with style, color and fit.

- Creative Dance: tan footless tights
- All Tumbling Classes: tan footless tights
- All Tap Classes: tan footed tights
- All Ballet Classes: pink footed tights
- All Jazz Classes: tan tights with feet (some older classes may wear tan footless)
- All Hip Hop Classes: tan footed tights (may wear leggings and no tights)
- All Lyrical Classes: tan footless/convertible tights

### **Contact Us:**

If you have questions about anything studio related it is best to email us at: [hightempdance@gmail.com](mailto:hightempdance@gmail.com) or to call/text at 319.461.6684. We prefer the studio Facebook page not be used for questions – it is intended to keep everyone updated on events and things to celebrate at High Temperature. Facebook inbox messages to the studio page or my personal page are fine but may delay a response as I do not generally have time to check Facebook while at the studio.

\*Please contact our accounting email with questions regarding your bill: [htda.billing@gmail.com](mailto:htda.billing@gmail.com)

### **Website:**

Our studio website is [www.hightempdance.com](http://www.hightempdance.com). We also have the calendar and newsletter posted on our website. If classes are cancelled due to winter weather this will appear in red at the top of the Home page. Reference this site to answer lots of your questions.

### **Questions:**

If you ever have questions please do not hesitate to call or email us!

Phone: 319.461.6684

Email: [hightempdance@gmail.com](mailto:hightempdance@gmail.com)

**Dance & Tumbling Teachers:**

- Tympest Hora
- Katie Six
- Mary Shearon
- Annalena Rippen-Smith
- Jaelyn Hesseltine
- Emily Hora
- Tasha Beghtol

**Office Manager**

- Jessica Koontz

**Office Assistant**

- Jennifer Baker